

The **Parks and Recreation Board** met Monday, December 19, 2011, 4:30 pm, at Morton Community Center. Present at said meeting were Karen Springer, Richard Shockley, John MacDonald, Aimee Jacobsen, Pat Flannelly and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Lee Booth and Dan Dunten represented the department. Also present was City Council President Ann Hunt. Absent from the meeting were Council members Gerald Thomas & Gerry Keen and from the Department, Cheryl Kolb.

Karen convened the Board at 4:35pm. She also thanked Brenda for the refreshments.

The first item of the agenda was the approval of the minutes from the November 21, 2011 meeting. Richard motioned to approve the minutes. Aimee seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- The last Redevelopment Commission meeting of the year will be tomorrow at 8:30 am. He will provide information on their spending plan at next month's meeting. They are helping with our operation capital expenditures (trucks, mowers, etc.).

Assistant Superintendent – Pennie reported on the following:

- The City has hired ADA Consultants of Indiana to assist with the self-evaluation of City Hall, Morton Center, Municipal Pool, and Lilly Nature Center. He will start with Morton next week since it will be closed to the public. He hopes to have the inspections completed by March 9 and the final report by March 30.
- All the Winter/Spring activities have been entered on the web page
- The Indiana Park and Recreation Association's annual conference is January 18-20, in Michigan City, Indiana.

Parks – Lee reported on the following:

- Inspections are available
- New bench has been installed at Woods Park
- Removed some steps and a sidewalk, installing bollards in Happy Hollow Park as part of the new trail project
- Getting things ready to rebuild all the fan coil units at Morton
- Some of the wood signs throughout the system are being rebuilt and painted

Recreation Report – Chris reported on the following:

- Hired Tammy Wagner as our part-time office assistant to handle customer service, pay bills, and do claims.
- Mailed out Winter/Spring brochures and registrations have already started arriving in the mail
- Ninety-nine children are enrolled in the second and third grade basketball program.

Morton Center – Brenda reported on the following:

- Distributed copies of Morton's enrollment figures. Fall enrollment was 1,323 compared to last year's fall enrollment of 1,393 which is a decrease of 5%. For the year, we had a decrease in enrollment of 8.3%. The economy and increased competition in recreational programming has taken a toll.

- Irwin Tessman, one of Morton's former pottery students, donated \$1,167 for a new pottery wheel. One has been ordered and should be in place soon. This will take the number of wheels we will have set up in the room from 6 to 7.
- From January 7-26, Morton will have on display in room 106 an exhibition called "Writings on the Wall," Faith Killian-Fassnacht will display writings by teens on a number of teen issues. A reception will be held on Saturday, February 14, from 2-4 pm.
- Morton will be closed from December 23-January 2 and will open again on January 3.

Lilly Nature Center: Dan reported on the following:

- That things are progressing with the web-cam very quickly; the TV monitor is up in Lilly Nature Center and they will be running fiber optics soon to the pole and the Center. Eventually a live video feed of the Celery Bog will be on the City's web site and will be accessible from home computers.
- The West Lafayette Tree Fund volunteers have given 766 hours in tree planting, meetings, trimming, and fence post removal. 176 trees were planted; 1,867 trees were trimmed and \$14,000 have been donated for street trees in West Lafayette. John MacDonald was the top volunteer with 196 hours.

Joe mentioned that Aimee has been reappointed to the Board for four more years.

Old Business - None

New Business

Park Board Meeting Dates

Karen stated that meeting dates were usually the third Monday of the month with the exception of January due to Martin Luther King Day and February due to Presidents Day. Pat motioned to approve the proposed meeting dates for 2012. Richard seconded the motion, and the motion passed.

Brenda distributed copies of the schedule of events and closings for the year

Election of Officers

Aimee nominated Richard for President; Pat for Vice-President and John for Secretary. Karen seconded the motion, and the motion passed.

West Lafayette School Board

- Karen reported that the first semester ends tomorrow December 20. Second semester for students begins on Wednesday, January 4.
- The Board approved the 2013-2014 Calendar as recommended by the Calendar Committee.

Wabash River

Richard reported that the WREC meetings will be held on the third Thursday of the month at 8:30am at the County Office Building. The general meetings are open if Board Members are interested in attending. Joe reported that the general meetings are every other month with the Executive Committee meeting on the opposite months.

Other

Purchase Order

Brenda requested approval of Purchase Order 9237 to John Glick in the amount of \$6,000 to renovate the 22 heating and cooling units in each of the rooms. The price does not include material. He will train our staff on how to operate and maintain the units. Pat motioned approval of the Purchase Order. John seconded the motion and the motion passed.

Chris mentioned that a Purchase Order has been written so we can start the process for on-line registration.

Pay Claims

Richard motioned for claims to be paid. Aimee seconded the motion, and the motion carried.

Our next Park Board meeting will be January 23, 2012 at City Hall.

Adjourn

Karen called for the meeting to adjourn at 4:58pm. Aimee motioned for the meeting to be adjourned. Pat seconded the motion, and the motion carried.

Presiding Officer

Secretary